

Advert

Financial Accountant

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Head Office / Finance and Procurement / Fixed-term or Permanent

POLMED is looking for a qualified and detail-oriented Financial Accountant to join our Finance and Procurement team.

This role is ideal for a finance professional who is passionate about financial governance, accuracy, compliance, and continuous improvement. Reporting to the Senior Manager: Finance, you will play a key role in ensuring the integrity of the Scheme's financial reporting, managing critical financial processes, and supporting sound financial decision-making.

What you will be responsible for:

- Maintaining and strengthening financial controls, accounting policies, and procedures.
- Reviewing monthly management accounts and ensuring the accuracy of financial reporting.
- Managing and overseeing financial processes delivered through third-party administrators and service providers.
- Ensuring compliance with the Medical Schemes Act, IFRS requirements, and other applicable legislation.
- Managing accounts receivable, accounts payable, payroll oversight, and related reconciliations.
- Maintaining the Scheme's asset register and supporting effective asset management practices.
- Preparing tax reconciliations and supporting statutory compliance requirements.
- Assisting with budgeting, expenditure monitoring, and financial performance management.
- Supporting audit processes and implementing audit recommendations.
- Contributing to a culture of governance, accountability, and financial excellence.
- Foster effective communications and ensure appropriate relationships are maintained with the stakeholders of Polmed.
- Contributes to a high-performance corporate culture that promotes ethical practices and encourages individual integrity, accountability, and social responsibility.
- CA(SA) qualification.
- Experience within a Medical Scheme, healthcare funding, insurance, or similar regulated environment will be advantageous.
- Exposure to IFRS 17 and payroll processes will be advantageous.
- Strong financial reporting and analytical skills.
- Excellent communication and stakeholder management abilities.

- High levels of accuracy, integrity, and attention to detail.
- The ability to manage competing priorities and work effectively under pressure.

You'll thrive in this role if you:

- Enjoy solving complex financial challenges.
- Have a strong appreciation for governance and compliance.
- Take pride in producing accurate, high-quality work.
- Are proactive, accountable, and continuously looking for ways to improve processes.

How to apply:

If you are ready to take on this role, please send your CV to hr@polmed.co.za:

In the **body of your email**, please clearly state your **current notice period**.

The **subject line** must strictly read: **Application for: Financial Accountant role**.

Please note:

Due to the volume of applications received, only applications that fully comply with the above submission requirements will be considered during the shortlisting process.

POLMED reserves the right to fill this position on either a fixed-term or permanent basis, in line with organisational requirements.

If you have not received feedback within 21 days after the closing date, please consider your application unsuccessful.

If you do not hear from us within the next two weeks, please consider your application unsuccessful on this occasion.

Closing date: 12 August 2026