

Advert
Analyst: Strategy and Reporting

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Head Office | Operations | Fixed-term or Permanent

POLMED is seeking forward thinking Analyst: Strategy and Reporting to act as a core engine behind our corporate planning cycle. The role is responsible for supporting the corporate planning cycle, monitoring, reporting as well as strategic analytics through generation of market, customer and business insights in order to inform the strategic planning process. The role collates, integrates and analyses data from various departments in order to baseline the organisation's performance and requirements to attain strategic goals.

What you will be responsible for:

- Proposes creative and engaging ways of managing strategy development, based on leading practices and frameworks;
- Supports operationalising Polmed's strategy by providing input to the scope definition of high-impact strategic initiatives; determining capability requirements; and creating visibility of dependencies, overlaps and opportunities;
- Coordinates the organisation's strategy review session, ensuring that it is a memorable and high impact engagement;
- Captures the strategic and operational plans that provide traceability through the organisation and are mapped to metrics that provide ongoing performance management and governance;
- Conceptualises and introduces applications for data gathering and developing databases/models of information for use in preparing forecasts for strategic analysis and budget development;
- Facilitate organisation wide business improvement initiatives such as business processes, automation & fourth industrial revolution;
- Tracks performance against the major goals and initiatives taken by the organisation's top management, based on consideration of resources and an assessment of the internal and external environments in which Polmed operates;
- Generates reports on performance against strategic goals and targets and recommends actions to close gaps;
- Foster effective communications and ensure appropriate relationships are maintained with the stakeholders of Polmed
- Contributes to a high-performance corporate culture that promotes ethical practices and encourages individual integrity, accountability, and social responsibility.

What you will bring:

- NQF Level 7 qualification in Administration/Economics/Strategy/Management
- 4 years' experience in Strategic Planning and Business Performance Management. Experience in medical scheme/health sector would be added advantage.

You will thrive in this role if you:

- Demonstrate strong strategic thinking capabilities.
- Exhibit advanced problem-solving skills, with the ability to manage complex and potentially conflicting priorities.
- Possess high-level administrative expertise and problem-solving ability; you are a results-driven professional with strong organisational skills and a talent for applying creative solutions to complex administrative workflows.
- Are an effective communicator and collaborator; you excel in business report writing, deliver impactful presentations, and maintain clear communication while fostering a collaborative team environment.
- Have sound knowledge of corporate governance legislation and frameworks, including the Companies Act and King IV.
- Demonstrate excellent interpersonal skills and diplomacy, with the ability to manage sensitive stakeholder relationships with tact and professional poise.
- Live POLMED's values of **Care, Respond, Collaborate, Respect, and Integrity**

How to apply:

If you are ready to take on this role, please send your CV to hr@polmed.co.za:

The **subject line** must strictly read: **Application for Analyst: Strategy and Reporting**

Due to the volume of applications received, only applications that fully comply with the above submission requirements will be considered during the shortlisting process.

POLMED reserves the right to fill this position on either a fixed-term or permanent basis, in line with organisational requirements.

If you have not received feedback within 21 days after the closing date, please consider your application unsuccessful.

Closing date: 12 June 2026