

RFP Description	Request for Proposals for appointment of a Service Provider for the facilitation of POLMED's Board of Trustees 2026 Election Services
RFP Reference	<b>POLMED001/2026/ELECTIONS</b>
Name of institution	South African Police Service Medical Scheme ('POLMED')
Date of advertisement	<b>13 January 2026</b>
Briefing Session Information	Briefing Session: 16 January 2026 Venue: Teams Meeting Time: 10h00-11h00 Request for meeting link to be sent to <a href="mailto:procurement@polmed.co.za">procurement@polmed.co.za</a> no later than <b>15 January 2026 at 16h00.</b>
Opening date for submissions	<b>16 January 2026</b> All prospective bidders are to submit their documents together with the completed forms electronically via email to <a href="mailto:procurement@polmed.co.za">procurement@polmed.co.za</a>
Bid submission deadline	<b>26 January 2026</b> Submissions will be closed to prospective bidders on 26 January 2026 at 12h00. All submissions submitted past this deadline will be disregarded. RFP submissions are to be submitted electronically via email to <a href="mailto:procurement@polmed.co.za">procurement@polmed.co.za</a> OR through the tender box situated at POLMED House in Lynnwood.
Obtaining bid documents	RFP documents can be obtained from the POLMED website under "Procurement" at <a href="http://www.polmed.co.za">www.polmed.co.za</a> , alternatively these documents may be requested from <a href="mailto:procurement@polmed.co.za">procurement@polmed.co.za</a>
Important information	It is the prospective bidder's responsibility to obtain documents in time so as to ensure responses reach POLMED timeously. POLMED will not be held responsible for any delays in submissions. No extensions will be granted.

