

HOW TO ADD A DEPENDANT TO YOUR POLMED MEMBERSHIP

HERE'S HOW YOU ADD A DEPENDANT TO YOUR POLMED MEMBERSHIP:

1. Download/request the Application for Registration of Dependants form
2. Complete the form
3. Ensure you have all the necessary supporting documents
4. Submit the completed form with all relevant supporting documents



IMPORTANT INFO TO REMEMBER:

- GP nomination required for all dependants registered.
- Late Joiner Penalties applicable to dependants over the age of 35 in line with the Scheme rules.
- Waiting periods and underwriting will apply in line with the Scheme rules where applicable.
- In line with rule 4.28.4 widows and orphans cannot register new members who were not active at the time of the main members demise.
- Third-generation children (grandchildren) do not qualify for membership.
- A child dependant is up until the age of 21 (child rates will apply).
- If your adult child (older than 21) is a student or financially dependent on you, you can add them as a student. Please see below the supporting documentation needed.
- Affidavit A, B, C and D are available on website (member zone) for ease of access.

SUPPORTING DOCUMENTATION NEEDED:



SPOUSE:

- Completed Application for Registration of Dependants form.
- Copy of dependant's birth certificate or ID.
- Membership certificate from previous medical aid, if applicable.
- Marriage certificate/Lobola letter.



FINANCIALLY DEPENDENT ADULT CHILD (21 TO 29 YEARS OLD):

- Affidavit B, confirming financial dependency.
- Copy of ID.
- Adult subsidised rates apply.



STEPCHILD:

- Affidavit D confirming the child is the biological child of the member's spouse.
- Copy of ID or birth certificate.



DISABLED CHILD OVER 21:

- Proof of disability confirmed by a medical practitioner – annually.
- Copy of ID.
- Child rates will apply.



STUDENTS (21 TO 29 YEARS OLD):

Child rates will apply for students between the ages of 21 and 24, and adult subsidised rates will apply from the age of 25.

- Certificate of registration at a registered tertiary learning institution – by the end of February each year.
- Copy of ID.



CHILD BORN BEFORE OR OUT OF WEDLOCK:

- Affidavit A confirming member is the child's biological parent if the member's details do not appear on the birth certificate.
- Copy of ID or birth certificate.



LEGALLY ADOPTED CHILD:

- Final adoption order.
- Copy of ID or birth certificate.



FOSTER CARE:

- Proof that the child has been placed under the care of the member.
- Copy of birth certificate.



PARENTS AND PARENTS-IN-LAW:

- Proof of financial dependency.
- Copy of ID.
- Adult unsubsidised rates apply.

All forms can be accessed on the POLMED website (<https://www.polmed.co.za/forms-downloads/>) or by calling our Client Service Call Centre at **0860 765 633**.

YOU CAN SEND YOUR COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO:

 polmedmembership@medscheme.co.za |  **0861 888 110** |  **Private Bag X16, Acadia, 0007**

HAND IN AT ANY POLMED REGIONAL WALK-IN BRANCH.