



POLMED

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SOUTH AFRICAN POLICE SERVICE MEDICAL SCHEME (POLMED) COUNCIL FOR MEDICAL SCHEMES' REFERENCE NUMBER: 374

NOTICE OF ANNUAL GENERAL MEETING TO MEMBERS



NOTICE IN TERMS OF RULE 26.1.2 OF THE SCHEME RULES PERTAINING TO THE 2024 ANNUAL GENERAL MEETING

POLMED is a restricted scheme registered in terms of the Medical Schemes Act, Act No. 131 of 1998, as amended.

Notice is hereby given in terms of Rule 26.1.2 that the Annual General Meeting (AGM) for the financial year that ended in December 2023 will convene on the **11th of July 2024 in Limpopo Province.**

Further, be advised that the 2024 AGM will be non-elective. You will be informed of the venue in due course.

AGM Attendance

In accordance with POLMED Rules, attendance at the AGM will be limited to Principal members in good standing (whose contributions are not in arrears), officers of the Scheme and relevant stakeholders who are formally invited by the Scheme to attend the AGM in line with the Medical Schemes Act (MSA) and POLMED Rules. A quorum of 50 members, as prescribed by POLMED Rule 26.1.3, is required to ensure that the AGM proceeds.

Members attending the AGM must bring their membership cards and any of the following identification documents:

- A South African ID book or Smart ID card;
- A South African Driver's License; or
- A Passport.

Further, members are required to confirm their attendance by means of an RSVP if they intend to attend the AGM. RSVPs must reach POLMED by Wednesday, 10th of July 2024, at 17:00. No RSVP beyond this date will be accepted. RSVPs must be e-mailed to 2024agm@polmed.co.za OR call 012 818 7537 to confirm your attendance.

Please note that the AGM planning and attendance remains subject to any change in Government regulations affecting the continuation of the AGM, including the 2024 National Elections

Protocols at the AGM: The below will be followed:

- Completion of health assessment form (depending on Government Regulations);
- The AGM will start at precisely 10:00;
- Members will, therefore, be allowed entry until 09:40 to ensure that the meeting starts on time;
- Health and wellness testing will be provided at this AGM and
- No firearms will be allowed on the premises.

SUBMISSION OF MOTIONS

The Rules of POLMED require that notices of motions should be placed before the AGM and reach the Principal Officer no later than seven (7) days prior to the date of the meeting. Below is a guideline that will help a member to construct a motion in line with Rule 26.1.6 of the Scheme Rules:

- Only a Principal Member may submit a motion.
- All motions should be duly proposed and seconded (co-signed) to support that the matter be placed on the meeting agenda (AGM).
- Such motions should be concise and free from ambiguity so that all members present clearly understand their importance.
- A motion that is vague and ambiguous in its terms may, therefore, be rejected.
- Motions should be worded in a manner that a definite decision can be arrived at within the scope of the notice convening the meeting and within the decision-making powers of the meeting.
- A motion should not deal with matters affecting the operations of the Scheme or matters that fall beyond the scope of the AGM and must be for the benefit of and/or in the interest of the Scheme and its members.
- The Board will evaluate all motions received by the Principal Officer based on the above guidelines, and only valid motions will be tabled at the AGM.

Motions can be submitted as follows:

- e-mailed to polmedmotions@polmed.co.za; or
- posted to The Principal Officer, P O Box 14812, Hatfield, Pretoria, 0028; or
- Hand-delivered to Block A, Crestway Office Park, 20 Hotel Street, Persequor Park, Lynnwood, 0081, in an envelope clearly marked for the attention of The Principal Officer, POLMED.

Motions must have reached the Principal Officer by no later than 17:00 on Thursday, 04 July 2024. Any motions received after this date and time will be invalid.

Your support towards the 2024 POLMED AGM will be highly appreciated.

Yours faithfully,

Ms Khauoe
Principal Officer

