

POLMED002/IA/2021 – OUTSOURCED INTERNAL AUDIT TENDER: RESPONSES TO QUESTIONS RAISED

1. Please can you advise whether the bids can be submitted electronically?

1.1. Bidders can either submit hard copies through hard copies at the tender office at POLMED offices in Lynnwood or and through the procurement@polmed.co.za.

1.2. Service providers can select one the method of submission.

2. Kindly assist us with the above mentioned bid document.

2.1. Bids may be accessed through the POLMED website at www.polmed.co.za/Procurement.

3. Please advise the budget/ hours allocated to the internal audit function per annum?

3.1. Please refer to the RFP document regarding the estimated minimum number of hours required for purposes of pricing.

4. Who is the current or past incumbent?

4.1. The current service provider is Ngubane.

5. Company footprint – Our understanding is that Polmed operations are based at head office and all the internal audit work is conducted at head office. May you please clarify if there is a need for service providers to have offices in nine provinces.

5.1. The presence of a national footprint will add an advantage should POLMED wish to expand its presence in other provinces. The current scope will be based at Head Office, however service providers must be aware that this may change depending on POLMED change in strategy.

6. Capacity to service Polmed – Our view is that the requirement of “more than 61 dedicated internal audit staff” seem to suit the big firms and disadvantages most black owned firms. Most black owned firms do not have more than 61 dedicated internal audit staff but they have more than 61 staff members that include both internal and external audit staff. In

addition black owned firms use resources both in internal and external audit for their projects.

6.1. POLMED will not require the full 61 staff members to be servicing POLMED for the bid, but it is important to demonstrate that there is enough capacity within the company in terms of Staff compliment capable to render Internal Audit services to POLMED given its size in operations.

7. Number of clients for similar services - Our view is that the requirement of “five or more clients within the medical schemes” disadvantages most black owned firms as most black owned firms do not have many clients within the medical schemes – it is an industry that is currently dominated by the big firms.

7.1. The requirement of five or more will be an added advantage to the service providers when evaluating bids. The main critical point to demonstrate competence regarding the bid technical requirements when compiling the bid proposal.

8. I do not see the Declaration of Bidders Past Supply Chain Management Practices form in the RFP Pack. Please will you send me this form to complete the RFP pack.

8.1. Service Providers will not be penalised for not submitting the above documents as it was not included in the initial RFP Documents.

Regards
POLMED Procurement
